

Woodlawn Beach Middle School

Home of the Wildcats

Designated a School of Excellence by the State of Florida

Victor G. Lowrimore
Principal

1500 Woodlawn Way • Gulf Breeze, FL 32563
Phone: 850.934.4010
Facsimile: 850.934.4015
wbm.school

Kimberly D. Rankin
Assistant Principal

SCHOOL ADVISORY COUNCIL MEETING MINUTES September 27, 2022

Call to Order

The meeting was called to order at 1:45 p.m.

Members Present

Victor Lowrimore
Elena Davis
Eileen Enos
Aaron Jacobson
Jennifer Jernigan
Marie Pickett
Rebecca Brewer
Ilana Porzecanski
Tom Hofius
Jennifer Letavish
Jennifer Hensley
Rick Hord

Members Absent

Sheri Ferguson
Matthew Ramsay
Shannon Farrell
Cari Taylor

Guests Present

Deputy Noel Sevilla
Kimberly Rankin
Tyler Stokes
Wei Ueberschaer

Introduction of returning and new members of SAC

Mr. Lowrimore took a moment to introduce parents, teachers, staff members of the SAC committee along with administration for WBMS. Future meetings will be held in the PDC for future SAC meetings.

Review and Request Approval of Minutes May 17, 2022 Meeting

Mr. Lowrimore discussed the Roberts Rules of Order along with how they are implemented. Motion for approval of minutes made by Rebecca Brewer seconded from Elena Davis. Question was asked about the high school at the flea market concerning it possibly follow through. Wei Ueberschaer addressed rumors that there is a separate property potentially for apartments but we're moving forward. With no opposition the minutes were approved.

Review resources for the WBMS SAC and SIP at wbm.school

Mr. Lowrimore showed how to access the SAC and SIP at wbm.school (Select the Assessments/SAC tab). Here you can see the resources for the SAC committee as well as the agenda, minutes, and reports for previous and upcoming minutes. Specifically Mr. Lowrimore looked at the By-laws for the SAC Committee.

WBMS Mission: *WBMS promotes academic growth, inspires character, develops problem solvers, and empowers HEROES.*

SRCS Mission: *Preparing students for success by providing a superior, relevant education.*

SRCS Vision: *Our students will be productive, successful contributors to society.*

Review and Request Approval of SAC By-Laws for 2022-2023

Mr. Lowrimore went over the By-laws as it was discussed to change the 4 members of business and community representatives down to two members. Mr. Lowrimore made a motion to change to the Business and community representatives to 2. Mr. Hord seconded. There was no discussion. The motion passed. The By-laws will get sent into the school board for approval.

School Public Accountability Reports

Lowrimore showed the committee how to go in and view- school and district data on the Florida Department of Education website. <http://edudata.fl DOE.org/index.html>. He gave a quick synopsis regarding grades for WBMS. Mr. Lowrimore offered for anyone to come and talk to him concerning anything found on this report.

Standing Reports

- SAC Budget
 - We have been working within our budget, as we have not recently received any money to add within our SAC budget. Current budget is \$8686.09. The Data chats that were listed were to provide teachers with a stipend to come into dig into the data. This report is available on the website.
- Discipline Report
 - Mr. Stokes provided the discipline report. 21-22 School year had a total of 731 Referrals for the school year. Current referrals count to date is 60.
 - A breakdown of frequent offenses, intervention/consequences, as well as the breakdown for all categories Specific data regarding how it breaks down across grade levels for offenses and disciplinary actions is available on the school website for last year and this current year.
 - Information was available for positive referrals. Last year we had 77 positive referrals and this year is currently at 40. We are working on implementing celebrations for those that get a positive referral.
- School Safety and Security
 - Mr. Lowrimore introduced Deputy Noel Seville and asked him to discuss his SWAT program. It is a program to aid in educating the youth about tobacco. SWAT is working on monthly campaigns from something small such as an ITV video or a bigger campaign in which they can work with the Health Department to work within the entire county. Deputy Noel is also working on obtaining a grant.
 - Deputy Noel also shared about the Escape the Vape program that he developed to help get students engaged along with a poster contest he implements with the program.
- Cafeteria Report
 - Sandra Glaze came to present about the Smart Snack Program and the guideline concerning the program. If fundraisers are being sold on campus during school hours we would need to follow the requirements.

Election of Officers: Chair, Co-Chair, Recording Secretary

- Mr. Lowrimore shared the responsibilities of each position.
 - Chair Nominations – Jennifer Hensley – nominated by Jennifer Letavish. Seconded by Aaron Jacobson. Nomination Voted and Passed
 - Co-Chair. Nomination for Jennifer Letavish and seconded by Thomas Hofius. Nomination Voted and Passed

- Recording Secretary – Thomas Hofius was nominated by Jennifer Hensley seconded by Elena Davis. Nomination Voted and Passed

Agenda Items

- Review 2022-2023 School Improvement Plan
 - We received information on adjustments and changes today. We will make the adjustments and present it at the next meeting in its final form.
 - We will be focusing on three areas: Attendance, Evaluation, Focusing on the lowest 25% performance for ELA and Math with a laser focus on our Students with Disabilities. We will go on more detail the next time we meet.
- Progress Monitoring 1 with FAST and Progress Learning
 - We are currently in the assessment window which closes this Friday. Mr. Lowrimore shared that we are using FAST assessment for ELA and Math which mirrors FSA. We then have Progress Learning which assesses Civics, Science, Geometry and Algebra. One requirement was to have the information to parents within 14 days. We found out near the end of the window that it would not be available electronically, so we had to print it. The hope is in the next time it will be available next time. Scores at a 1 are okay as the hope is the next assessment they will grow and then see growth again on the third assessment. The next window is Dec. 5th and runs through mid-January. It does take quiet a bit of time, but we are interested to get through the year to see how this data can be used.
 - Elena Davis questioned about how data will be used for regarding grades and placement into classes. Mr. Lowrimore shared the grade would be for school grades. He also clarified that the data would be used for our struggling students to place them in intervention classes.
 - Jennifer Jernigan asked if it was the same test. Mr. Lowrimore shared is that it is a standards-based assessment, and it is assessing what they know as it adjusts difficulty based on a student response.
 - Ilana Porzecanski shared that with her giving a lot of tests, but it is about how to take the test. She asked if there were any thoughts on how to get access to how to take standardized tests to put things in place to help with the tests. Mr. Lowrimore shared that as far as test taking skills that teachers work with students on the format, there are some sample tests on the website so that students will be exposed to it. It's not like an ACT or SAT test where strategy can help with your test. Teachers do share how to eliminate distractors for testing, but he feels more of that would be relevant for ACT/SAT testing. The best thing that helps our students is being familiar. Lowrimore did share that Ms. Farrell does work with her gifted students on strategies for those type of assessments.
- Selection of a member for the A+ Funds Committee
 - Mr. Lowrimore shared that we are an A school this year and that there is a committee that is formed for the distribution, and we like to put a non-school employee to add into that committee. We have not received the information. Elena Davis volunteered. Aaron Jacobson seconded it. No discussion was had. Motion was voted and passed.
- Semester Exam Calendar Changes... December 14 and 15 no longer early release days
 - December 14th and 15th are now longer no early release days in order to build a little bit more time for if school has to get canceled.
 - Marie Pickett asked about the spring break change. Wei shared about ensuring to go to the most recent calendar to go to the district website.
- Information from our School Board member
 - Aaron Jacobson asked about bus transportation and the number of students at one stop and the number of students. Wei shared the steps transportation has taken at the beginning of the year

- to help make corrections for safety. Wei shared to email Travis Fulton and they will investigate to ensure that the students are safe.
- Marie Pickett thanked WBMS for getting the gate open for the students to walk through to get here safely.

- Overview of Incident from 9/20/22

- Mr. Lowrimore shared the information regarding the incident that happened the week prior.
- Aaron Jacobson asked if we were prepared with preventative measures in the event of something were to happen. Mr. Lowrimore shared information regarding the reviews that happen at the district level. He also shared the procedures, but the most important thing that with no exception are doors that are locked. Lowrimore shared about our safety committee. Wei followed up with the district's safety committee and shared that we have an SRO on every single campus.

Calendar

- September 9 – Mid-Term
- October 6 – End of 1st Nine Weeks
- October 7 – Planning Day
- November 10- Mid -Ter. 2nd Nine Weeks
- November 11- Veteran's Day Holiday

Grades can be found on FOCUS through the Parent Portal, but Woodlawn can print off grades if needed.

Selection and Approval of meeting dates/times for 22-23

- Proposed Dates: November 15, January 24, March 28, May 16

Next Meeting

The next SAC meeting will be November 15, 2022, in the Woodlawn Beach PDC.

Adjournment

At 3:09 Elena Davis made a motion and Marie Pickett 2nd the motion.