**SCHOOL ADVISORY COUNCIL MEETING MINUTES**

**September 10th, 2020**

**Call to Order**

The meeting was called to order at1:06 p.m.

**Members Present**

Michelle Alqudah

Rebecca Brewer

Alice Cimino

Elizabeth Haims

Sally Hill

Kim Kayser

Victor Lowrimore

Ron Marshall

Shelley Mann

Becky Nicholson

Carrie Dalton

**Guests Present**

Wei Ueberschaer

School Board, District 5

**Members Absent**

Melissa Anderson

Kyle Buck

Dawn Hurt

**Election of Officers**

Kim Kayser will serve as Chair, Victor Lowrimore will serve as Vice-Chair, and Alice Cimino will serve as

Recording Secretary. Each motion resulted in a unanimous vote.

**Approval of Minutes**

Minutes of the previous meeting were reviewed. The motion was carried by a unanimous vote.

**Approval of SAC By-Laws**

The SAC By-Laws for 2020-2021 were reviewed, and a motion of approval was carried out by a unanimous vote. These By-Laws and other information regarding SAC can be found at <https://www.santarosa.k12.fl.us/wbm/community/school-advisory-council/>.

**School Public Accountability Reports**

Committee members were given an opportunity to view school and district data on the Florida Department of Education website. [**http://edudata.fldoe.org/index.html**](http://edudata.fldoe.org/index.html).

**Standing Reports**

* SAC Budget

The balance is currently $10,979.44. Victor Lowrimore anticipated that less funds will be needed for things such as teacher training and HERO programs due to current conditions with the pandemic of COVID-19. He also indicated that any requests for any of the above will be taken into consideration.

* Discipline

The number of discipline referrals has dramatically decreased compared to this time last year. With a decreased student population leads to decreased student interactions in the halls, in the classrooms, and on the buses. Currently, the number of students on campus is 792. Before COVID-19, this number was estimated at 1,130 students. In conjunction with brick & mortar services, WBMS staff is serving an additional 146 students through the remote learning platform, bringing this number up to 938 students. Next meeting, our new Dean of Students, Tyler Stokes will be introduced.

* School Safety and Security

Deputy Noel Sevilla was introduced to the committee. WBMS staff continue to focus on student safety. We remain diligent, in regard to, door security and drill practice. Although we adhere to the CDC standards of social distancing during these drills, we go to great lengths to discuss what we would do in the event of an emergency, in lieu of, acting out all the steps.

* Hospitality Committee

The entire Woodlawn team of teachers and staff thank the hospitality committee for putting together a much-appreciated breakfast and lunch during pre-planning week.

**Agenda Items**

* Review and Request Approval for 2020-2021 School Improvement Plan

Mr. Lowrimore highlighted items such as FSA Testing and Early Warning Indicators. He indicated that FSA will likely take place this school year. There were no questions and the motion carried unanimously.

* Covid Response

WBMS has gone to great lengths to maintain safety in our classrooms, hallways, and largely populated areas such as PE and Music. Mr. Lowrimore was happy to report that we are maintaining a goal of 100% for temperature screens to include: car drop-off at the north end and south end, in the hallways, and on the bus ramp. WBMS has not identified one case of a temperature over 100.4 during this screening process. Mr. Lowrimore explained that social distancing is being practiced when feasible.

Rebecca Brewer asked for clarification regarding Covid related absences. Mr. Lowrimore indicated that students and parents should refer to the policies in place for extended absences. Planbook & Teams are updated regularly with assignments and virtual links from teachers.

Sally Hill had questions about the Health Department’s (DOH) procedures on how they determine who should be quarantined. She indicated that she would like clarification regarding seating charts and how they are utilized in the process. Mr. Lowrimore explained that students who are identified by the DOH have been seated close together (within 6 feet) for periods of time exceeding 15 minutes. He went on to further explain that if a student has been identified as positive, class seating charts and bus charts (if applicable) are sent to the district and therein, sent to the DOH. Once the DOH has identified students that need to be quarantined, a list is sent to our administrative team for notification purposes. Once a student has been identified and quarantined, the DOH will call every day for updates. Wei Ueberschaer referred the Council to the District’s website for updates. Mr. Lowrimore demonstrated how to navigate from the WBMS website to the District’s website.

* Remote Learning/FLVS

As Mr. Lowrimore indicated earlier, the number of students on campus is currently 792. Before Covid-19, this number was estimated at 1,130 students. In conjunction with brick & mortar services, WBMS staff is serving an additional 146 students through the remote learning platform, bringing this number up to 938 students. Mr. Lowrimore was happy to report that Remote Learning and FLVS have been implemented successfully, however, there are students that have expressed interest in returning to the brick & mortar option at WBMS. Becky Nicholson inquired about the procedures regarding return to WBMS. Mr. Lowrimore indicated that this is still being determined at this time, but assured Ms. Nicholson that they are doing their best to accommodate all students who wish to return to the brick and mortar setting.

Elizabeth Haims shared that although she was very pleased with the communication with WBMS, she feels that the communication from the school board was poor. She went on to explain that she felt that the school board failed to accommodate students due to lack of planning. Wei Ueberschaer acknowledged Ms. Haims’ concerns explaining that under the unprecedented circumstances, everyone worked very hard to implement effective practices and means of communication into place. Ms. Ueberschaer also invited Ms. Haims to contact her directly with any other concerns that she may have. Mr. Lowrimore added that limited devices were available due to the results of the 1st parent survey that indicated that 92% of the enrolled opted for the brick and mortar option. He also indicated that pre-Covid, the Santa Rosa School District was slated for a new communication platform (FOCUS) which was launched with some challenges.

Rebecca Brewer inquired as to whether lowered student attendance would affect funding. Mr. Lowrimore reported that this affected staff numbers. He indicated that some teachers were moved to other schools due to lowered student attendance.

**Calendar**

September 25th Mid-Term

October 22nd End of 1st Nine Weeks

October 23rd Planning Day

November 3rd Report Cards

**Next Meeting**

The next SAC meeting will be in the Woodlawn Cafeteria at 1:00 p.m. on Tuesday, November 17th.

Other proposed meeting dates: January 26th, March 30th, and May 25th. This motion was carried out unanimously.

**Adjournment**

At 2:04 p.m., Michelle Alqudah made a motion to adjourn the meeting. Shelley Mann seconded the motion.