



New Student Registration

Documents needed to complete the registration process:

1. Your child's state issued birth certificate
2. Up to date immunization records – must be on the Florida Certificate of Immunization (Form 680)
3. A current school physical -must be completed within the past 12 months
4. Proof of residency – document showing parent/guardian name and address. (current utility bill, lease/sales contract, automobile registration or home insurance policy) If your current address is not in your name, a notarized letter and proof of residency from the landlord/owner/property manager is required. A driver's license or post office box are not acceptable.
5. Custody paperwork – if a person other than a natural parent has custody of a child, proof of legal custody or guardianship must be provided before enrollment.
6. If your student has an IEP or a 504 plan please provide a copy or let guidance know to request it.

****These documents must be provided BEFORE your child's first day of school. For**

more information or help regarding the registration process,

please contact [Woodlawn Beach Middle](#) at 850-934-4010 or

email documents to our registrar

mclellandl@santarosa.k12.fl.us