**SCHOOL ADVISORY COUNCIL MEETING MINUTES**

**September 10, 2019**

**Call to Order**

The meeting was called to order at1:03 PM.

**Members Present**

Business & Community

Dawn Burt

Sonya Negley

Becky Nicholson

Chris Romito

Teachers

Kevin Boggs

Kim Kayser

Anna Nawoschik

Parents

Melissa Anderson

Carrie Dalton

Elizabeth Haims

Ron Marshall

Melissa Scheiwe

Educational Support

Mari Hebert

Amanda Howard

Administration

Victor Lowrimore

Guest

Wei Ueberschaer

**Members Absent**

Kyle BuckandTomell Johnson were not in attendance.

**Election of Officers**

* Nominations and voting for chairman took place. Victor Lowrimore was unanimously elected chairman.
* Nominations and voting for co-chairman took place. Dawn Burt was unanimously elected co-chairman.
* Nominations and voting took place for recording secretary. Mari Hebert was unanimously elected recording secretary.

**Approval of Minutes**

Minutes of the May 21, 2019 meeting were reviewed. There was a motion made by Melissa Scheiwe and a second by Sonya Negley to approve the minutes. The minutes were unanimously approved.

**By-Laws 2019-2020**

Amending the by-laws to reflect a two-year term for teachers and educational support members was discussed. A motion was made by Victor Lowrimore and a second by Dawn Burt to approve a two-year term for teachers and educational support members. The vote was unanimously in favor.

There was discussion about adding a fourth business and community representatives to the committee. A motion was made by Victor Lowrimore and seconded by Melissa Anderson to have four business and community representatives on the SAC. The vote was unanimously in favor.

The proposed by-laws were reviewed. A motion was made by Victor Lowrimore and seconded by Dawn Burt to approve the 2019-2020 by-laws. The vote was unanimously in favor.

**Business/Community Member**

Victor Lowrimore nominated Sonya Negley as a business/community member. The vote was unanimously in favor of Sonya Negley.

**Resources for the WBMS SAC and SIP**

Members were shown how to access the Woodlawn website (WBM.SCHOOL) and navigate to Information then Community then School Advisory Council to find SAC information and the School Improvement Plan.

**School Public Accountability Reports**

The members were shown how to access School Public Accountability Reports and other Department of Education information about the school and the school district. The website containing the reports is [**http://edudata.fldoe.org/index.html**](http://edudata.fldoe.org/index.html).

**Standing Reports**

* SAC Budget

The current balance is $16,860.07.

* Discipline

Jennifer Gardner reviewed charts showing the number, type, location, and resulting consequence of the 19 student discipline referrals logged this year. Comparison data back to August 2014 was also presented.

* School Safety and Security

Victor Lowrimore assured the membership that a lot of effort has been made district wide to make sure students are safe. All school employees have been given the opportunity to participate in safety training. Additions have been made to the door security system.

* Hospitality Committee

Jessica Heisinger heads the committee focusing on hospitality events for teachers and staff. The committee has already fed everyone several times during pre-planning week, sold hoodies and T-shirts to raise funds, and recruited 20 new members. A tailgate event is planned for October.

**Agenda Items**

* Healthy School Team

Food Service Manager, Linda Colvin, began her presentation at 1:34 by letting the group know that SAC members are a part of the Healthy School team. The purpose of the team is to ensure the school is compliant with the Smart Snacks in School ruling. There are nutritional standards that must be met when selling food as a fundraiser in school during school hours. Food items that do not meet the nutritional standards can be sold no more than ten days per year in middle school. Woodlawn is compliant with the regulations.

* 2019-2020 School Based Budget

A handout of the school-based budget was reviewed. The difference between school-based funds and internal funds was discussed. A motion to approve the school-based budget for 2019-2020 was made by Victor Lowrimore and seconded by Dawn Burt. Members voted and the budget was unanimously approved.

* SAC Budget Items

A handout itemizing requested SAC budget expenditures for the year was reviewed. $12,000 was requested to cover fall and summer data chats, HERO expenses, One Story One Woodlawn books, and Robotics. A motion to approve the expenditures was made by Victor Lowrimore and seconded by Sonya Negley. Members voted. The $12,000 expenditure was approved unanimously.

* 2019 FSA/EOC Data and School Grade

A handout of school-wide FSA data and resulting school grades from 2015 through 2019 was reviewed. It was noted that Woodlawn earned 50 points more in 2019 than the previous year and returned to an “A” school grade.

* 2019-2020 School Improvement Plan

The School Improvement Plan was distributed for review. A motion was made by Victor Lowrimore to approve the 2019-2020 School Improvement Plan. Dawn Burt seconded the motion. The plan was unanimously approved.

* A+ Bonus Committee

A non-school employee SAC member is needed to serve on the A+ Bonus Committee. Melissa Anderson volunteered for the position. There was a second by Amanda Howard. A vote was taken, Melissa Anderson was unanimously chosen as the non-school employee member of the bonus committee.

**Calendar**

September 10 7th and 8th Grade Open House at 6:30 pm

September 13 Mid-Term

October 11 End of 1st Nine Weeks

October 14 Planning Day

October 17 Military Appreciation Day

October 25 Report Cards

**SAC Meeting Dates and Times**

The following meeting dates and times were approved by the members. All meetings will take place in the WBMS media center at 1:00 PM.

October 29, 2019

January 28, 2020

March 10, 2020

May 19, 2020

**Guest**

Wei Ueberschaer, school board member from District 5, was available for questions and comments from the group. The increase in student enrollment was discussed. District-wide, student enrollment is approximately 400 over projected. The Elkhart school, set to open for the 2021-2022 school year, was discussed. A ground-breaking ceremony is set to take place at 5:00 PM on September 26th. On that same evening, the school board will meet at WBMS at 6:30 PM. Mrs. Ueberschaer welcomed everyone to attend both events.

**Adjournment**

A motion was made at 2:31 PM by Dawn Burt to adjourn the meeting. The motion was seconded by Sonya Negley.